Minutes
Double Butte Cemetery Advisory Committee
May 16, 2012

Minutes of the Double Butte Cemetery Advisory Committee meeting held on May 16, 2012, 4:00 p.m., Tempe Public Library – Library Board Room, 2nd Floor, 3500 S. Rural Rd.

Members Present:
Sandi Hutson, Chair
Joann Miller- Vice Chair
Mary Ann Dillon
Brad Olsen
Katherine Rountree
Katherine Schmidt

Members Absent:
Eleanor Pickett

City Staff Present:
Mike Clark, Public Works – Field Operations
Bobbi Lloyd, Public Works – Field Operations
Oliver Ncube, Public Works – Field Operations

Meeting convened at 4:00 pm.

Sandi Hutson called the meeting to order.

Agenda Item 1 – Consideration of Meeting Minutes
Meeting minutes of April 18, 2012 were accepted.

Agenda Item 2 – Public Appearances
None

Agenda Item 3 – Maintenance Updates
Olive Ncube and Mike Clark provided an update on recent maintenance activities.

Comments/Follow up:
- The fence height on the west side of the cemetery is 6 feet.
- Olives can begin to be harvested mid to late summer.

- The holes in the ground at the cemetery are from ground squirrels.
- The only power receptacles are located in the maintenance building.
- Compost was added in the sunrise area in the beginning of May to help build the nutrients in the soil.
- Committee member, Brad Olsen suggested and will draft an appreciation letter to give to the county workers for all their hard work at the cemetery.

Agenda Item 4 – Sales Report

Sales sheet reflecting new burial and peripheral sales was provided to members in the packet.

Agenda Item 5 – Future Agenda Items

- Hold next meeting after summer in September
- Cynthia Yanez will attend future meeting with updates to sales brochure, rate study results and plaque fees and policy
- Amy Douglas will attend in the fall with Restoration Plan training follow up
- Mary Ann Dillon with olive harvesting follow up

Meeting adjourned at 4:15 p.m.

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