Minutes
Double Butte Cemetery Advisory Committee
March 21, 2012

Minutes of the Double Butte Cemetery Advisory Committee meeting held on March 21, 2012, 4:00 p.m., Tempe Public Library – Library Board Room, 2nd Floor, 3500 S. Rural Rd.

Members Present:
Sandi Hutson, Chair
Mary Ann Dillon
Joann Miller
Brad Olsen
Eleanor Pickett
Katherine Rountree
Katherine Schmidt

Members Absent:
None

City Staff Present:
Mike Clark, Public Works – Field Operations
Bobbi Lloyd, Public Works – Field Operations
Oliver Ncube, Public Works – Field Operations

Meeting convened at 4:00 pm.

Sandi Hutson called the meeting to order.

Agenda Item 1 – Consideration of Meeting Minutes
Meeting minutes of February 15, 2012 were accepted.

Agenda Item 2 – Public Appearances
None

Agenda Item 3 – Election for Vice Chair
Motion: Joann Miller to complete Robert Marshak's former Vice-Chair role.
Vote: Approved by all members present
Motion carried.

Agenda Item 4 – Double Butte Cemetery Tour for Centennial Follow Up
The second Double Butte Cemetery Tour was held on Sunday, March 4th, 2012. There were 7 tour guides and a good turnout at the event.

Agenda Item 5 – Historic Designation/Restoration Plan Follow Up
Postponed for future meeting.

Agenda Item 6 – Potential "Family Day" for families to visit and spruce up plots

- Tempe Cares hosted in past, they have different projects each year.
- Suggestion to tie event timing to state anniversary around February 14.
- Possibly look at coordinating with a company, school or group as project.
- Oliver Ncube will add item to list of future volunteer projects with target date of February 16th, 2013.
- Look into listing event in water bill insert and with other Tempe groups.

Agenda Item 7 – Food Co Op/Food Bank Olive Harvesting
Mary Ann Dillon volunteered to follow up and report back at next meeting.

Agenda Item 8 – Maintenance Updates
Mike Clark provided an update on recent maintenance activities.

Comments/Follow up:

- A couple of trees along with some limbs fell as a result of the storm over the weekend, clean up was done prior to tour event being held.
- Regular maintenance is performed by city staff member who spends two afternoons per week along with county workers every Sunday and usually one Saturday per month.
- Sunrise area compost project is moving forward, currently working with contractor and waiting for weather to warm up, approximately end of April or May.

Agenda Item 9 – Sales Report
Sales sheet reflecting new burial and peripheral sales was provided to members at the meeting.

Request from members to have Cynthia Yanez attend future meeting.

Agenda Item 10 – Future Agenda Items

- Historic Designation update with Joe Nucci
- Restoration Plan update with Amy Douglass
- Food Co Op/Food Bank Olive Harvesting update with Mary Ann Dillon
- Sales Report/Marketing update with Cynthia Yanez

Meeting adjourned at 4:40 p.m.

Prepared by: Bobbi Lloyd, Administrative Assistant ll, (480) 350-8352
Reviewed by: Oliver Ncube, Parks Manager (480) 350-5234