Minutes
Tempe Historical Museum Advisory Board
September 5, 2013

Minutes of the Tempe Historical Museum Advisory Board recorded as of 4:05 p.m. on September 5, 2013, within the Tempe History Museum Board Room, 809 E. Southern Avenue, Tempe, AZ.

(MEMBERS) Present:
Shirley McKean
Mark Hubble
Mary O'Grady
Jennifer Wagner

(MEMBERS) Absent:
Robert McKinley
Nikki Gusz
James Schoenwetter

City Staff Present:
Dr. Amy Douglass, Manager, Tempe History Museum

Guest(s) Present:
Anne Chandler, Tempe Historical Society Board member
Shelley Hearn, Community Services Department Director

Meeting convened at 4:05 p.m. Shirley McKean, Tempe Historical Museum Advisory Board Chair, called the meeting to order.

Agenda Item 1: Consideration of the June 6, Meeting Minutes

- Shirley McKean, Tempe Historical Museum Advisory Board (Museum Board) Chair, presented the **June 6, 2013** Museum Board **meeting minutes** to the Museum Board members for review and consideration.
- **MOTION: Mark Hubble moved to approve the June 6, 2013 Museum Board meeting minutes with one correction.**
  SECOND: Jennifer Wagner seconded.
  DECISION: June 6, 2013 Museum Board meeting minutes were approved with one correction.

Agenda Item 2: Communications Report

- Shelley Hearn introduced herself to the board members and thanked them for their service.
- Dr. Douglass announced that Jared Smith, Curator of History would be interviewed on Horizon. It was to air at 5:30 and 10:00 pm on the evening of the board meeting (September 5). He would be speaking about the booklet he recently authored called *The African American Experience* in Tempe.
- A panel discussion composed of African American Tempe residents was set for that evening at 7:00 pm. This would be the public debut of the booklet.

- Bob McKinley fell and injured his head. He is currently at the Scottsdale Osborn Hospital.

Agenda Item 3: National Accreditation

- Dr. Douglass gave an update on the two remaining documents that are required by the American Alliance for Museums (AAM) for accredited institutions.
    - **Disaster Preparedness and Emergency Response Plan:** the committee met throughout the summer.
        - They continued gathering information for the plan and filling in the online template. Dr. Douglass estimated that the plan is 75 to 80% complete.
        - The committee will meet again on September 26 at 2:00 pm.
    - **Strategic Plan:** Dr. Douglass stated that Aaron Peterson from Tempe Learning Center will be the moderator.
        - Dr. Douglass explained that board members will meet jointly with the museum staff. She expressed her desire to begin putting the plan together this fall.
        - Dr. Douglass enquired as to when would be a good time to meet. She suggested that one option would be to tag planning meetings onto monthly board meetings.
        - Several options were discussed by the board members.
        - Dr. Douglass stated that she would consult with Aaron Peterson to find out how many sessions he thought would be necessary to devise a strategic plan.

Agenda Item 4: African History Booklet

- Dr. Douglass explained that the booklet entitled *The African American Experience in Tempe* was authored by Jared Smith who conducted a lot of original research with the help of interns and uncovered many details of the early African American community in Tempe that were previously unknown. She stated that the booklet is a great contribution to the history of Tempe.
- The booklet project was spearheaded by the African American Advisory Committee. Dr. Betty Greathouse, a member of the committee, wrote the proposal that garnered the funding from the Arizona Humanities Council that made the publication of the booklet possible.
- Dr. Douglass distributed copies of the booklet to the board members. She stated that the booklet will be distributed for free at the museum, Tempe high schools, the Tempe Library and other institutions.
- Board Chair Shirley McKean stated that the Arizona Humanities Council funds projects throughout the state of Arizona. The Council funnels money from the National Endowment for the Humanities (NEH), whose budget faces a 49% cut proposed by the United States House of Representatives. She urged board members to contact their members of Congress and ask for their support of the NEH.

Agenda Item 5A: Public Programs Representative

- Dr. Douglass stated that the Disney film showings on four Saturdays in August went very well with over 100 viewers attending each showing.

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- Dr. Douglass explained that the theme for this year's *Wild Wednesdays* was "Stuff Museums Collect" and was centered around the different types of artifact that museums collect from archaeology, to insects, to dinosaurs and meteorites. The museum partnered with departments at Arizona State University that hold collections.
- Shirley McKean, Public Programs Committee representative and Museum Board Chair stated that the museum will be showcasing Tempe groups doing original material.
- On September 21 at 7:00 pm Carol Pacey and the Honey Shakers will perform a mix of folk, alternative country and rock and roll. There will be a question and answer session after the performance.
- The Tetra String Quartet will do a Halloween show on October 11 at 7:00 pm.
- The Third Thursday theme for this year is sports. Shirley McKean outlined some of the proposed talks and speakers.

Agenda Item 5B: Report - Policy, Procedures and Accessions

- Jennifer Wagner, representative on the Policy, Procedures and Accessions Committee (P, P & A) stated that there are currently 20 provisional deposits.
- New provisional deposits include Tempe Park Ranger uniforms, a Hayden Flour sack, local football programs, items from the Tempe Jaycees, a sign from Dr. Hood's veterinary clinic and a letter from Harry Mitchell about the national health care program.
- There are no new acquisitions.
- Several loans have been taken in for the upcoming *Made in Tempe* exhibit.

Agenda Item 5C: Report - Tempe Historic Preservation Commission

- There was no report.

Agenda Item 5D: Report - Tempe Historical Society

- Anne Chandler, representative to the Tempe Historical Society Board (Society Board), stated that the Society Board decided to add a line item of $2,000 to the annual budget for museum sponsorship.
- The Society Board also decided that their web site should focus on Tempe stories.
- The marketing firm that has been hired by the Society Board will be working on a new graphics package and developing the web site whose address has been changed to www.tempehistory.org.
- The fundraising goal for the booklet based on the medical exhibit has been met.
- A new trifold membership brochure will be printed.
- The Society Board approved funding to cover the costs of the 2013 *Wild Wednesdays* program since the Tempe Diablos grant was not approved.

Agenda Item 5E: Report - Oral History Program

- Bob McKinley, Oral History Program representative, was absent; Dr. Amy Douglass gave the report.
- Susan Jensen has completed a total of 75 transcriptions.
- She completed 10 transcripts in June, July and August including Dennis Cahill, Glen Jepsen, Will Manley, Marcie Gorman and Bob Eisendrath.

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- The committee last met on August 7 and discussed projects such as cataloging oral histories, organization of the museum's digital oral history library and the Story Corps partnership.
- The next meeting of the committee will be on October 2, 2013.

Agenda Item 8 - Board Member Announcements

- There were no announcements.

Agenda Item 9 - Future Agenda Items

- No new agenda items were identified.

The next meeting of the Tempe Historical Museum Advisory Board is scheduled to take place at 4 p.m. on October 3, 2013 in the Tempe History Museum Board Room, 809 E. Southern Avenue, Tempe, AZ, 85282.

Meeting adjourned at 4:35 p.m.

Prepared by: Dr. Amy Douglass, Tempe History Museum Manager

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Shirley McKean, Chair, Tempe Historical Museum Advisory Board

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