
Minutes Tempe Historical Museum Advisory Board June 5, 2014

(MEMBERS) Present:

Shirley McKean
Mary O'Grady
Jennifer Wagner
Nikki Gusz
Dr. James Schoenwetter

City Staff Present:

Dr. Amy Douglass, Manager, Tempe History Museum
Barbara Roberts, Deputy Director, Community Services

Guest(s) Present:

None

(MEMBERS) Absent:

none

Meeting convened at 4:10 p.m. Jennifer Wagner, Tempe Historical Museum Advisory Board Chair, called the meeting to order.

Agenda Item 1: Consideration of the May 1, Meeting Minutes

- Jennifer Wagner, Tempe Historical Museum Advisory Board (Museum Board) Chair, presented the **May 1, 2014 Board meeting minutes** to the Museum Board members for review and consideration.
- **MOTION: Dr. James Schoenwetter moved to approve the May 1, 2014 Board meeting minutes as amended.**
- **SECOND: Shirley McKean seconded.**
- **DECISION: May 1, 2014 Museum Board meeting minutes were approved.**

Agenda Item 2: Communications Report

- Amy Douglass announced that she will be retiring effective September 2, 2014.
- She stated that she has enjoyed working with numerous board members over the years and thanked the current board members for their service.

Agenda Item 3: Approval of Strategic Plan

- Jennifer Wagner called for a motion to approve the Strategic Plan. During discussion, several editorial corrections were noted.
- **MOTION: Shirley McKean moved to approve the Strategic Plan as amended.**
- **SECOND: Dr. James Schoenwetter seconded.**
- **DECISION: The Strategic Plan was approved.**

Agenda Item 4: Status of Disaster Preparedness Plan

- Amy Douglass gave an update on the last of the documents that are required by the American Alliance for Museums (AAM) for accredited institutions.
 - **Disaster Preparedness Plan:** Have received the necessary information from the Information Technology Division for an appendix; the document should be completed by the end of June.
- The board members decided to hold a special meeting on July 3, 2014 at 4:00 in order to review and approve the Disaster Preparedness Plan.

Agenda Item 5: Merger of Historical Museum and Library Boards

- Barbara Roberts stated that the ordinance that enacts the boards and commissions changes is scheduled for a second public hearing and final adoption at the June 12, 2014 Regular Council meeting. The approved ordinance will go into effect 30 days thereafter.
- She suggested that an initial meeting be held, possibly in August, so that members from the two boards that are merging could get to know each other and discuss the future direction of the combined board.
- Barbara Roberts indicated that the Library will begin a strategic planning process this summer. She asked for volunteers from the Historical Museum Advisory Board to participate in community conversation about the future direction of the Library that will be a part of the strategic planning process.
- Nikki Gusz and Mary O'Grady volunteered to participate in that conversation.
- Discussion followed on how best to merge the two boards. It was decided an initial meeting in August would be beneficial.

Agenda Item 6A: Public Programs Representative

- Shirley McKean, Representative of the Public Programs Committee, reported on the May events. On May 10, Jaleo, Arizona's salsa band, performed. May 31 brought Dry River Yacht Club, Tempe's own gypsy rock band.
- Amy Douglass stated that the Dry River Yacht Club performance was a big success with a crowd that overflowed from the Community Room into the exhibit gallery. Papa Murphey's supplied free slices of pizza and the Tempe Historic Preservation Foundation sold drinks and snacks as a fundraiser.
- The May Third Thursday focused on Tempe's leisure venues: Legend City, Big Surf and the Kiwanis Wave Pool.
- To commemorate the 100th anniversary of the beginning of World War I (WWI), the museum and Tempe Library are jointly sponsoring a Speaker's Series. The May 1 presentation was about the "Power Shootout," the deadliest shootout in Arizona history which was related to the WWI draft. Professor Heidi Osselaer was the speaker.
- Upcoming lectures in this series are:
 - June 19 at 6:30 pm, Big Bertha to Zeppelins: Technology and the First World War
 - June 24 at 6:30 pm, The Great Influenza Pandemic.

Agenda Item 6B: Report - Policy, Procedures and Accessions

- Jennifer Wagner, representative on the Policy, Procedures and Accessions Committee stated that there are currently 24 provisional deposits awaiting a vote.
- The new provisional deposits are donations for the upcoming exhibit, "The Tempe Sound."
- Several loans also were accepted for the same upcoming exhibit.

Agenda Item 6C: Report - Tempe Historic Preservation Commission

- Mary O'Grady, Representative to the Tempe Historic Preservation Commission (the Commission), stated that at their May meeting the Commission continued discussions about possible changes to the Historic Preservation Ordinance.
- They also discussed the differences between the Ordinance and the General Plan and what needs to be included in each.

Agenda Item 6D: Report - Tempe Historical Society

- There was no report.

Agenda Item 6E: Report - Oral History Program

- Amy Douglass stated that four additional oral history transcripts were completed in May.
- Work continues on cataloging the oral histories and preparing hard copies of the transcripts to be converted to pdf files in preparation for their placement on the Museum's web site.

Agenda Item 7 - Board Member Announcements

- There were no board announcements.

Agenda Item 8 - Future Agenda Items

- There were no future agenda items, other than the approval of the Disaster Preparedness Plan.

The next meeting of the Tempe Historical Museum Advisory Board is scheduled to take place at 4 p.m. on July 3, 2014 in the Tempe History Museum Board Room, 809 E. Southern Avenue, Tempe, AZ, 85282.

Meeting adjourned at 5:05 p.m.

Prepared by: Dr. Amy Douglass, Tempe History Museum Manager

Jennifer Wagner, Chair, Tempe Historical Museum Advisory Board