Tempe

Minutes
LIBRARY ADVISORY BOARD
February 6, 2013

Minutes of the Library Advisory Board (LAB) recorded at 6 p.m. on January 2, 2013, within the Tempe Public Library Board Room, 3500 S. Rural Road, Tempe, AZ.

(MEMBERS) Present:
Paul Hubbell,
Johnny Tse, Chair
Michael (Mike) Berkley
Patricia (Trish) DeGraaf
David Huizingh
John Linda
Virginia (Ginny) Sylvester, Vice Chair
Kirk Deem

(MEMBERS) Absent:
Ann Lynn DiDomenico

City Staff Present:
Barbara Roberts, Deputy Community Services Director, Library & Cultural Services Division
Tracy Hokaj, Librarian - Library and Cultural Services Division
Sherry Warren, Library Manager

General Public Present:
Larry Conway, President, Friends of the Tempe Public Library

Agenda Item 1 - Call to Order

- Johnny Tse, Library Advisory Board (LAB) Chair, called the meeting to order at 6:01 p.m.

Agenda Item 2 - Approval of the January 2, 2013, Library Advisory Board Meeting Minutes Document

MOTION:	Patricia DeGraaf moved to approve the January 2, 2013, Library Advisory Board meeting minutes document as presented.
SECOND:	Virginia Sylvester seconded.
DECISION:	January 2, 2013, Library Advisory Board meeting minutes document approved as presented.

Agenda Item 3 - Friends of the Tempe Public Library Report

- Larry Conway reported on:
  - OSHER classes.
  - Café sales.
  - Bookstore and online sales.
  - Donation book drop locations.

Agenda Item 4 - Library Report: Barbara Roberts - Deputy Community Services Director, Library & Cultural Services Division

- Discussion of proposed projections of Fiscal Year 2013-14 Budget.

- Discussion of Library Statistics for December 2012.

- Barbara Roberts reported on:
  - General Plan 2040.
  - Polaris Integrated Library System.
  - City Manager position update.
  - AZ Library Association School of Information Resources Advisory Committee.
  - Collection shelving and shifting.

- Staff Presentation – Sherry Warren, Library Manager reported on library staff's Process Improvement Team:
  - How to make the main service desk more efficient.
  - How to serve patrons better.
  - How to increase the use of self-check machines.
  - Study Room policies.
  - Interlibrary Loan Policies and Procedures.
  - Patrons becoming more self-sufficient.
  - New library floorplan layout suggestions by team members.
  - Ideas for new kinds of programming.

- Input from board members about suggestions for the future of libraries:
  - Small outposts.
  - Outposts in other places outside the library.
  - Classes outside of the library.
  - Maker spaces.
  - Public access to try new technology.
  - Mobile access librarian.
  - QR codes.
  - Lending other things besides books, knowing what your community needs and wants.

- Barbara Roberts reported on the current library survey on the library's website until the end of February.

Agenda Item 5 – Board Members' Announcements

- None.

Agenda Item 6 - Public Appearances

- No public appearances.

Agenda Item 7 - Adjournment

- Meeting adjourned at 7:12 p.m.

The next meeting of the Library Advisory Board is scheduled to take place at 6 p.m. on March 6, 2013, within the Tempe Public Library's second floor Board Room, 3500 S. Rural Road, Tempe, AZ, 85282.

Prepared by: Tracy Hokaj

Reviewed by: Barbara Roberts

Johnny Tse
Library Advisory Board Chair